

Hempstead, New York

April 4, 2022

ANNUAL MEETING

An annual meeting was held by the Board of Trustees of the Incorporated Village of Hempstead at 99 James A. Garner Way, Hempstead, New York, at 6:00 p.m., on the above date.

ROLL CALL

Present: Trustees Daniels, Burroughs, Griffith, Boone; Mayor Hobbs

Patricia Perez, Village Clerk
Keisha Marshall, Village Attorney

SALUTE TO THE FLAG

flag

Mayor Hobbs called the meeting to order and asked everyone present to rise and join in a salute to the

of the United States of America

**MAYOR'S COMMITTEE APPOINTMENTS
FOR THE OFFICIAL YEAR COMMENCING APRIL 4, 2022**

Building..... Trustees Boone & Griffith
1st Tuesday, date to be determined

Emergencies..... Trustees Boone & Griffith
3rd Thursday 10:00 a.m., Armory

Fire & Fire Alarm..... Trustees Boone & Burroughs
2nd week date to be determined

Insurance..... Trustees Daniels & Burroughs
Risk Managers quarterly, April, July, October January date to be determined

Parks..... Trustees Griffith & Boone
4th Tuesday 7:15 p.m., Kennedy Park

Purchasing..... Mayor Hobbs & Trustee Daniels

DPW (Sanitation/Streets/Recycling)..... Trustees Boone & Griffith
4th week date to be determined

Sewers..... Trustees Daniels & Burroughs
3rd week date to be determined

Tax and Water Trustees Burroughs & Griffith
2nd week date to be determined

Water Plant Trustees Boone & Daniels
1st week date to be determined

Budget..... ALL (Mayor & Trustees)
3rd week, Tuesday, 6:00 p.m., (just before Board meeting)

Library..... Trustees Boone & Griffith
1st Thursday 6:30 p.m.

Traffic Safety Board..... Trustees Daniels & Boone

4th Monday 6:30 p.m.

Police Committee..... Trustees Daniels & Burroughs

Legal..... Trustees Daniels & Griffith

Clerk's Office Trustees Griffith & Daniels

Comptroller Trustees Boone & Daniels

Hempstead Housing Authority Trustees Daniels & Burroughs

**APPOINTMENT OF
DEPUTY MAYOR**

Mayor Hobbs wishes to announce the appointment of **Jeffrey Daniels** as **Deputy Mayor** of the Incorporated Village of Hempstead for the official year commencing **April 4, 2022**.

**APPOINTMENT OF
ASSOCIATE
VILLAGE JUSTICE**

The appointment of **Miguel Alvarado** as **Associate Village Justice** for the for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022** to **April 7, 2025**

Moved by Trustee Griffith
Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
DEPUTY VILLAGE CLERK**

The appointment of **Stephany Braxton** as **Deputy Village Clerk** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022** to **April 3, 2023**

Moved by Trustee Daniels
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
ASSESSOR**

The appointment of **Stacey Lucas** as **Assessor** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022**, to **April 7, 2025**.

Moved by Trustee Boone
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
DEPUTY VILLAGE
TREASURER**

The appointment of **Gary Woo** as **Deputy Village Treasurer** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022** to **April 3, 2023**

Moved by Trustee Daniels
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
DEPUTY VILLAGE
ATTORNEY**

The appointment of **Jackie Zore-Smrek** as **Deputy Village Attorney** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 7, 2025.**

Moved by Trustee Daniels
Seconded by Trustee Boone

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
DEPUTY VILLAGE
ATTORNEY**

The appointment of **Tracy Auguste** as **Deputy Village Attorney** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 7, 2025.**

Moved by Trustee Boone
Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
DIRECTOR OF
PUBLIC WORKS**

The appointment of **Frankie Germinaro** as **Director of Public Works** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 1, 2024.**

Moved by Trustee Boone
Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SECRETARY TO THE
PLANNING BOARD**

The appointment of **Michelle Banks** as **Secretary to the Planning Board** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 3, 2023.**

Moved by Trustee Daniels
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SECRETARY TO THE
ZONING BOARD**

The appointment of **Ashley Zeigler-Fletcher** as **Secretary to the Zoning Board** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 7, 2025.**

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SECRETARY TO THE
BOARD OF TRUSTEES**

The appointment of **Nakeda Ellis** as **Secretary to the Board of Trustees** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 3, 2023.**

Moved by Trustee Boone
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
DIRECTOR OF HUMAN
RELATIONS**

The appointment of **Juanita Hargwood** as **Director of Human Relations** for the Incorporated Village of Hempstead for a time to be determined once reviewed and approved by the Board of Trustees.

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs; Mayor Hobbs
NOES: Trustees Griffith, Boone

**APPOINTMENT OF
DIRECTOR OF PUBLICITY/
MAYORS ASSISTANT**

The appointment of **Dr. Sedgwick Easley** as **Director of Publicity/ Mayors Assistant** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 7, 2025.**

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
COMMISSIONER FOR THE
COMMUNITY DEVELOPMENT
AGENCY**

The appointment of **Danielle Oglesby** as **Commissioner for the Community Development Agency (CDA)** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 7, 2025.**

Moved by Trustee Daniels
Seconded by Trustee Boone
AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SUPERINTENDENT OF THE
BUILDING DEPARTMENT**

The appointment of **Joseph Simone** as **Superintendent of the Building Department** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022, to April 1, 2024.**

Moved by Trustee Daniels
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
RESEARCH ASSISTANT
TO THE BOARD OF
TRUSTEES**

The appointment of **Angela Stanley** as **Research Assistant to the Board of Trustees** for the Incorporated Village of Hempstead for the official official year commencing **April 4, 2022, to April 7, 2025.**

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SECRETARY TO THE
FIRE DEPARTMENT**

The appointment of **Samantha Fountain** as **Secretary to the Fire Department Relations** for the Incorporated Village of Hempstead for a time to be determined once reviewed and approved by the Board of Trustees.

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Boone; Mayor
Hobbs
NOES: Trustee Griffith

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Matthew Feinberg** as **Special Prosecutor** for the Incorporated Village of Hempstead for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Griffith
Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**

The appointment of **Carolyn Clyne** as **Special Prosecutor** for the Incorporated Village of Hempstead at a fee of \$40 per hour for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Griffith
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SPECIAL
COUNSEL**

The appointment of **Miale Miakelele** as **Special Counsel** for the Incorporated Village of Hempstead at a fee of \$40 per hour for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Griffith
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SPECIAL
PROSECUTOR**
year

The appointment of **Catherine Jones-Hankins** as **Special Prosecutor** for the Incorporated Village of Hempstead at a fee of \$40 per hour for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Griffith
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SPECIAL
COUNSEL**

The appointment of **Edward Cherubin** as **Special Counsel** for the Incorporated Village of Hempstead at a fee of \$40 per hour for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Griffith
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SPECIAL
COUNSEL**

The appointment of **Oscar Prieto** as **Special Counsel** for the Incorporated Village of Hempstead at a fee of \$40 per hour for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Boone
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SPECIAL
COUNSEL**

The appointment of **Duane Warner** as **Special Counsel** for the Incorporated Village of Hempstead at a fee of \$40 per hour for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Griffith
Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
SPECIAL
COUNSEL**
year

The appointment of **Kimberly McLean-Beckford** as **Special Counsel** for the Incorporated Village of Hempstead at a fee of \$65 per hour for the official year commencing **April 4, 2022**, to **April 3, 2023**.

Moved by Trustee Griffith
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**APPOINTMENT OF
firm
AUDITORS**

The appointment of the Certified Public Accounting firm of **Nawrocki Smith, LLP, 290 Broadhollow Road, #115E, Melville, New York, 11747**, for the for the Incorporated Village of Hempstead for the fiscal year, commencing **April 4, 2022**, to **April 3, 2023** at an annual fee of **\$68,000.00**.

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

ZONING BOARD

The designation of **Danny Leo** as **Chairperson** of Board of Zoning Appeals for the official year commencing on **April 4, 2022**.

The appointment of **Danny Leo** and **Lloyd Brathwaite** as **Board members** of the Zoning Board for the official year commencing on **April 4, 2022** and expiring on **April 1, 2024**.

Moved by Trustee Boone
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

The compensation to be paid to members and alternate members of the Board of Zoning Appeals for the fiscal year commencing **June 1, 2022** shall be as follows:

Chairperson of the Board\$175 per meeting

Each member--other than Chairperson...\$150 per meeting

Further, no compensation will be paid for a meeting, which a member does not attend. There shall be no more than 12 regular meetings during the fiscal year.

As of **April 5, 2021**, the Zoning Board shall be comprised of:

	<u>Term Expires</u>
Dan Oppenheimer	April 3, 2023
Lloyd Brathwaite	April 1, 2024.
Sherina Gonzales-Lucas	April 3, 2023
Danny Leo (Chairperson)	April 1, 2024.
Bryant Brown	April 6, 2024

Board of Zoning Appeals meets 1st Thursday of

each month, 6:00 p.m., Village Hall.

PLANNING BOARD

The designation of **Kennetha Pettus** as **Chairperson** of Planning Board for the official year commencing on **April 4, 2022**.

Moved by Trustee Boone
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

The compensation to be paid to the members of the Planning Board for the fiscal year commencing **June 1, 2022**, shall be as follows:

Chairperson of the Board.....\$175 each meeting
Each member, other than the Chairman.....\$150 per meeting

Further, no compensation shall be paid for any meeting, which a member does not attend; meetings are not to exceed 12 per year.

Planning Board shall now be comprised of:

	<u>Term Expires</u>
Rashid Walker	April 4, 2024
Timothy Rodgers	April 3, 2023
Kennetha Pettus (Chairperson)	April 4, 2024
Marcia P. Turner	April 3, 2023
Arthur Cole	April 1, 2024

Planning Board meets every 3rd Monday of each month 6:30 p.m., Village Hall

PARKS AND RECREATION

The designation of **Vanessa Henry** as **Chairperson** of Recreation and Parks for the official year commencing on **April 4, 2022**

The appointment of **Randi Harrison** and **Ricky Cooke** as **Board members** of Recreation and Parks commission for the official year commencing on **April 4, 2022** and expiring on **April 3, 2023**.

Moved by Trustee Boone
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;

Mayor Hobbs
NOES: None

Recreation and Parks Commission shall now be comprised of:

	<u>Term Expires</u>
Lourdes Watts	April 1, 2024
Vanessa Henry (Chairperson)	April 3, 2023
Randi Harrison	April 3, 2023
Barbara Borum	April 6, 2026
Renee Weeks-Corder	April 3, 2023
Jeffrey Spencer	April 1, 2024
Ricky Cooke	April 3, 2023

Recreation and Parks Commission meets every 4th Tuesday of **each month** - 7:00 p.m., Kennedy Memorial Park

TRAFFIC SAFETY BOARD

The designation of **Mary Burns** as **Chairperson** of the **Traffic and Safety Board** for the ensuing year, to serve without compensation and that said Board shall meet at least once a month, except during the months of July and August and report to the Board of Trustees after each meeting.

The appointment of **Mary Burns, Barbara Gant, Lenique Bligen & Rodney Lawrence** as **Board members** of the Traffic and Safety Board for the official year commencing on **April 4, 2022** and expiring on **April 3, 2023**.

Moved by Trustee Boone
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

Traffic Safety Board shall now be comprised of:

	<u>Term Expires</u>
Mary Burns (Chairperson)	April 3, 2023
Barbara Gant	April 3, 2023
Lenique Bligen	April 3, 2023
William H. Fowlkes Jr.	April 1, 2024
Troy Martinez	April 1, 2024
Rodney Lawrence	April 3, 2023

Traffic Safety Board meets every 4th Monday of each month except July and August, 6:30 p.m., Village Hall

ELECTRICAL BOARD

The designation of **Ronald Magarie** as **Chairperson** of Electrical Board for the official year commencing on

April 4, 2022.

The appointment of **Ronald Magarie and Christian Castillo** as **Board members** of the Electrical Board for the official year commencing on **April 4, 2022** and expiring on **April 1, 2024**.

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

Compensation to be paid to members of the **Electrical License Board** shall be as follows:

Chairperson of the Board.....\$60 per meeting

Each member, other than Chairman...\$55 per meeting

(not to exceed one meeting per month (for fiscal year commencing **June 1, 2022**)

The **Electrical License Board** shall now be comprised of:

	<u>Term Expires</u>
Mike Dumitri	April 3, 2023
John Congemi	April 3, 2023
Tom Considine	April 3, 2023
Ronald Magarie (Chairperson)	April 1, 2024
Christian Castillo	April 1, 2024

Electrical Board meets every 4th Thursday of each month 4:30 p.m., 202 Jackson Street

BOARD OF PLUMBING EXAMINERS

The designation of **Kelly Magee** as **Chairperson** of Board of Plumbing for the official year commencing on **April 4, 2022**.

The appointment of **Kelly Magee, Timothy Daniels** and **Donovan Castro** as **Board members** of Plumbing Board for the official year commencing on **April 4, 2022** and expiring on **April 1, 2024**.

Moved by Trustee Boone
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

Chairperson of the Board \$60 per meeting

Each member, other than Chairman.....\$55 per meeting

(not to exceed one meeting per month (for fiscal year commencing **June 1, 2022**)

Board of Plumbing Examiners shall now be comprised of:

	<u>Term Expires</u>
Kelly Magee (Chairperson)	April 1, 2024
Timothy Daniels	April 1, 2024
Donovan Castro	April 1, 2024

Board of Plumbing Examiners meets every 4th Tuesday of each month, 4:30 p.m., 202 Jackson Street

PERSONAL WIRELESS

The appointment of **Teddy McLean, Deloris McQueen, Marina Ramos, Keisha Marshall, Stacey Lucas** and **Joe Gill** as **Board members of Personal Wireless Service** for the official year commencing on **April 4, 2022**

The designation of Deloris McQueen as Personal Wireless Service Facilities Board Zoning Officer for a fee of \$5,000 expiring on **April 3, 2023**

Moved by Trustee Boone
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs

NOES: None

Personal Wireless Service Facilities Board shall now be comprised of:

	<u>Term Expires</u>
Teddy McLean	April 3, 2023
Deloris McQueen (Zoning Officer)	April 3, 2023
Marina Ramos	April 3, 2023
Keisha Marshall (by statute)	April 3, 2023
Joe Gill (by statute)	April 3, 2023
Stacey Lucas (statute)	April 3, 2023

Personal Wireless Service Facilities Board meets on the 4th Thursday at **11:00 a.m.** of each month at Village Hall.

COMMUNITY DEVELOPMENT AGENCY (CDA)

The appointment of **Keria L. Blue** as a **Board member** of Community Development Agency (CDA) for the official year commencing on **April 4, 2022** expiring on **April 1, 2024**

Moved by Trustee Boone
Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs

NOES: None

Community Development Agency shall now be comprised of:

Keria L. Blue
Curtis Watts
Ubah Mohammed
Rosanne Small-Morgan

Term Expires

April 1, 2024
April 3, 2023
April 3, 2023
April 3, 2023

APPOINTMENT OF REGISTRAR OF VITAL RECORDS

The appointment of **Ashley Zeigler-Fletcher** as **Registrar of Vital records** commencing **Monday, April 4, 2022** and be paid a monthly amount of \$100.00 to discharge her responsibility as Registrar to issue death certificates during off hours and on weekends.

Moved by Trustee Daniels
Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

APPOINTMENT OF DEPUTY REGISTRAR OF VITAL RECORDS

The appointment of **Stephany Braxton** as **Deputy Registrar of Vital records** commencing **Monday, Monday, April 4, 2022** and be paid a monthly amount of \$100.00 to discharge her responsibility as Registrar to issue death certificates during off hours and on weekends.

Moved by Trustee Burroughs
Seconded by Trustee Boone

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

SPECIAL COUNSEL

The appointment of the firm of **Harris Beach**, as Special Counsel to the Village of Hempstead pursuant to retainer agreements, copies of which are on file with the Village Clerk, for General Municipal advice, Election Law, and litigation when needed.

Moved by Trustee Daniels
Seconded by Trustee Boone

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**SIGNING OF CHECKS
the
USE OF "CHECK
WRITER"**

All Village checks shall be signed by the Mayor and Treasurer, and in the absence of the Mayor, the Deputy Mayor shall sign all checks with the Treasurer, and that pursuant to Section 4-408c of the Village Law, all such checks as may be issued by the Village may be signed with facsimiles of the Mayor's, Treasurer's, and/or Deputy Mayor's signature.

Moved by Trustee Burroughs

Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs

NOES: None

**BANKS DESIGNATED
AS THE PROPER
DEPOSITORIES FOR
FUNDS**

The following Banks are hereby designated as the proper depositories for the funds of the Incorporated Village of Hempstead:

1. T.D. Bank
2. Bank of America
3. Flushing Bank
4. J.P. Morgan Chase
5. Signature Bank

Said depositories shall be required to file with the Village of Hempstead a copy of their CRA Compliance Policy Statement.

Moved by Trustee Boone

Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs

NOES: None

**DESIGNATION OF
OFFICIAL NEWSPAPER**

Richner Communications is hereby designated as the official newspaper of the Incorporated Village of Hempstead commencing **April 4, 2022** for all Village publications; the Village Clerk is also authorized to publish legal notices with the exception of certain **tax sale notices**, in **Newsday, Hempstead-Uniondale Times, Noticia.**

Moved by Trustee Boone

Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**REGULAR MEETINGS
OF THE BOARD**

the

OF TRUSTEES

The regular meetings of the Board of Trustees of the Incorporated Village of Hempstead shall be held on

first and third Tuesday of each month at **6:30 p.m.**, except during the months of July and August in which months the regular meetings shall be held on the first Tuesday **and the annual meeting on the first Monday in April at 6:00 p.m.**, thereof, and that special meetings of the Board of Trustees may be called by the Mayor or two Trustees acting in concert, by causing proper notice to be served pursuant to law and that all agenda items must be in the Office of the Village Clerk **no later than Wednesday** preceding the Board meeting date except that any item may be added to the agenda by a member of the Board of Trustees up to and including the Board meeting itself.

Moved by Trustee Boone
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

MILEAGE

Provided there are sufficient funds available in the appropriate budget account, the Mayor, Trustees, and employees, be granted permission to attend various conferences and/or official meetings during the official year commencing the **4th** day of **April, 2022** and that all necessary expenses in connection with the attendance at said functions shall be a Village expense.

That mileage shall be paid at the rate of **.585** cents **per mile** for the business use of a personal vehicle. Tolls and other road expenses shall be paid upon submission of a paid receipt. That the Board is empowered to make special exceptions to these provisions if it is deemed to be in the best interest of the Village. Also, before any such trips and/or travel take place, Board approval must be obtained in writing.

Moved by Trustee Griffith
Seconded by Trustee Boone

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

EXECUTIVE SESSION

Mayor Hobbs would like to enter into an executive session at April 4, 2022, Board of Trustees' Annual Meeting regarding a personnel matter.

Moved by Trustee Griffith to enter an executive session regarding a personnel matter.

Seconded by Trustee Boone

Time 6:25 p.m.

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

Moved by Trustee Daniels to come out of executive session.

Seconded by Trustee Burroughs

Time 6:32 p.m.

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**PURCHASING
POLICY**

That, WHEREAS, the Incorporated Village of Hempstead needs to implement an updated **Village Purchasing Policy**,

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees hereby adopts the annexed Purchasing policy. This policy is effective **April 4, 2022** and will be reviewed on an annual basis.

Moved by Trustee Boone
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**CREDIT CARD
POLICY**

That, WHEREAS, the Incorporated Village of Hempstead needs to implement an updated **Credit Card Policy**,

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees hereby adopts the annexed Credit Card policy. This policy is effective **April 4, 2022** and will be reviewed on an annual basis.

Moved by Trustee Daniels

Seconded by Trustee Burroughs

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

**TRAVEL
POLICY**

That, WHEREAS, the Incorporated Village of Hempstead needs to implement an updated **Travel policy**,

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees hereby adopts the annexed Travel policy. This policy is effective **April 4, 2022** and will be reviewed on an annual basis.

Moved by Trustee Daniels
Seconded by Trustee Griffith

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

MEETING ADJOURNED

There being no other business to come before the Board, this meeting was adjourned.

Moved by Trustee Griffith
Seconded by Trustee Daniels

AYES: Trustees Daniels, Burroughs, Griffith, Boone;
Mayor Hobbs
NOES: None

Village Clerk

