



BOARD OF TRUSTEES'

SPECIAL MEETING

TUESDAY, AUGUST 17, 2021

4:00 p.m.

____**RESOLVED**, that upon the recommendation of **Keisha Marshall, Village Attorney**, the Board of Trustees hereby approves Laberge Group to enter into an agreement with the Inc. Village of Hempstead to provide Professional services in connection with the project, including normal civil, structural, mechanical and electrical services and normal architectural services related thereto, as set forth within this agreement.

Moved by Trustee _____

Seconded by Trustee _____



ENGINEERING • ARCHITECTURE • SURVEYING • PLANNING

**HOURLY RATE SCHEDULE
GENERAL SERVICES
EFFECTIVE: January 2021**

TECHNICAL CATEGORY

Officer, Principal, Architect, Engineer, Planner, Surveyor, CPA	175 – 250
Engineering-Project Managers	140 – 240
Architecture-Project Managers	135 – 200
Surveying-Project Managers	135 – 175
Planning-Project Managers	135 – 200
Engineers	100 – 170
Architects	100 – 145
Landscape Architects	95 – 130
Interior Designers	90 – 120
Planners/Community Developers	90 – 135
Surveyors - Party Chief/Instrument Person	65 – 100
Surveyors (NYS Prevailing Rate Work)	100 – 140
Engineering Technicians	90 – 140
Architectural Technicians	90 – 135
Surveying Technicians	90 – 135
Planning/Community Development Technicians	90 – 130
Interior Design Technicians	90 – 125
Resident Managers	95 – 150
Project Representatives	75 – 140
Financial/Fiscal/Administration/Accounting	60 – 235
Project Coordinator	80 – 110
Administrative Assistants	60 – 125

NOTES:

1. Rates based on range of Direct Personnel Expense (DPE) plus 1.7 DPE.
2. All rates subject to change without notice due to salary increases, State or Federal requirements or new personnel.
3. Reimbursable Expenses (other than Labor) shall be compensated at the actual cost thereof, plus an additional \$0.20 per dollar incurred.

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www.labergegroup.com

**Village of Hempstead
Downtown Revitalization Initiative – Round 5
TENATIVE GRANT APPLICATION SCHEDULE**

Item #	Action	Tentative Date
WEEK #1 (Week of August 9, 2021)		
1.	Kick-off project	8/11/2021
WEEK #2 (Week of August 16, 2021)		
2.	ID project name: Mayor/ Dept. Mayor/ Comm. of Comm. Dev.	8/16/2021 (Mon.)
3.	Hempstead reviews DRI grant application public participation plan	8/18/2021 (Wed.)
4.	Startup materials to Village	8/18/2021 (Wed.)
5.	Draft DRI Vision to Village	8/20/2021 (Fri.)
WEEK #3 (Week of August 23, 2021)		
6.	Stakeholders/ invitee database finalized	8/23/2021 (Mon.)
7.	Invitations distributed (for DRI meetings #1 & 3)	8/24/2021 (Tues.)
WEEK #4 (Week of August 30, 2021)		
8.	Community & economic profile - ready for discussion	8/30/2021 (Mon.)
9.	Identification of project & strategy concepts – ready for discussion	8/30/2021 (Mon.)
10.	DRI Public outreach meeting (DRI meeting #1)	9/1/2021 (Wed.)
WEEK #5 (Week of September 6, 2021)		
11.	Labor Day	9/6/2021 (Mon.)
12.	Resolution to apply action by Village Board (DRI meeting #2)	9/7/2021 (Tues.)
13.	DRI stakeholder meeting (DRI meeting #3)	9/8/2021 (Wed.)
14.	Draft application to Village	9/9/2021 (Thurs.)
15.	Final application review by Village leaders	9/10/2021 (Fri.)
WEEK #6 (Week of September 13, 2021)		
16.	Submit application	9/13/2021 (Mon.)
17.	Application drop-dead (4:00 p.m.)	9/15/2021 (Wed.)

____**RESOLVED**, that upon the recommendation of **Joe Gill, Village Treasurer** all meeting bills, audited by the Board of Trustees on check warrant dated **August 17, 2021** be approved as previously reviewed.

Moved by Trustee _____

Seconded by Trustee _____